

Administrative Policy No 018

To: Council

From: Regulations Committee and Registrar

Date: December 01, 2024

Re: Re: Transition from Continuing Education Credit (CEC) to Continuing Competency Program (CCP)

The Quality Assurance Committee is changing the dates of the Continuing Education Credit cycle from the calendar year to the registration year – April 1st to March 31st – when the transition to the Continuing Competency Program occurs.

Registrants who completed eligibility requirements in the year 2024, will be eligible to register for the year 2025 and begin the new Continuing Competency Cycle on April 1, 2025. Registrants who have not completed their required number of credits by December 31, 2024, will have their name removed from the Register and must submit a request to the Quality Assurance Committee for eligibility to renew.

If a member has met all eligibility requirements for the 2025 renewal by December 31, 2024, any continuing education completed between January 1, 2025, and March 31, 2025, may be used towards upcoming learning plans for the new CCP, if it serves that member's learning goals.

If a member did not meet eligibility requirements for the 2025 renewal by December 31, 2024, the Quality Assurance Committee may request completion of the minimum Continuing Education Credits, late payment fees, and/or any supporting documentation to warrant an exceptional extension. Credits completed in this circumstance will not be eligible to be used towards the member's learning goals in the new Continuing Competency Program.

This is an interim policy passed by Council for the implementation and transition to the new CCP program. This policy will no longer be in effect on April 1, 2025, and will be replaced by the new policy outlining the CCP program.

Passed by the Council on December 01, 2024