



## SCO Elections 2024 Guidelines and Nomination Instructions

Are you eligible to run for election? Review the [Eligibility Checklist for Election](#) to make sure you qualify. You must submit your nomination package to [registrar@skopticians.com](mailto:registrar@skopticians.com) before the deadline of October 14, 2024, at 7.00 pm.

Incomplete or late submissions will not be accepted. If you have any questions about the nomination procedures, please get in touch with us at (306) 652 0769 or [registrar@skopticians.com](mailto:registrar@skopticians.com)

Requirements for the Nomination Form (Candidate Consent) and Nomination Procedures:

1. Nomination forms must be signed by you and by at least two licensed opticians who are not suspended and are eligible to vote in your electoral province. The College may request the original signed nomination forms and/or contact nominators to verify the information.
2. Your nomination form must accompany a recent passport-size photo and Personal Bio. You can also inform the college whether an existing photograph can be used from your file. The biography and photo must meet the following technical and substantial requirements:
  - The biography:
    - Must be in MS Word format only.
    - Must not exceed 200 words. It is recommended that you perform a word count.
    - Must not contain messages that reference an election platform or are otherwise inconsistent with the obligation of council members to act in the public interest.
  - The Photograph:
    - The photo should be a professional headshot on a neutral background.
    - In jpeg format
3. The College may refuse to publish statements that do not meet these criteria or require the candidate to make necessary edits before posting.
4. We encourage you to highlight your commitment to the College's public protection norms.
5. Eligibility for Election
  - ✓ You are eligible for election to the Council on the receipt of nominations by the deadline date.
  - ✓ You are a Licensed optician who resides in the electoral province for which you have been nominated and are engaged in the practice of opticianry in the electoral province for which you have been nominated.
  - ✓ You are not in default of payment of any required fees to the College.



- ✓ You have not been found to have committed an act of professional misconduct or to be incompetent in any discipline proceeding in the five years preceding the date of the election.
- ✓ Your certificate of registration has not been revoked or suspended in the five years before the election date for any reason other than non-payment of fees;
- ✓ You are not the subject of any disciplinary or incapacity proceedings;
- ✓ Your certificate of registration is not subject to a term, condition, or limitation other than one prescribed by regulation;
- ✓ You are not in default of the requirements of the College's quality assurance program;
- ✓ You have resigned from any position with the college at least a year immediately preceding the election
- ✓ You are not a member of the Council of any other College or Professional Association in the year immediately preceding the election.
- ✓ You are not a candidate for election in, or already a member of the Council for, another electoral province.
- ✓ You have not initiated, joined, continued or materially contributed to a legal proceeding against the College or any Committee or representative of the College within the last five years from the deadline for the receipt of nominations;
- ✓ You do not have a conflict of interest to serve as a member of the Council or have agreed to remove any such conflict of interest before taking office.
- ✓ You are not in default of returning any required form or information to the College.