



SEMINAR TITLE: \_\_\_\_\_

PRESENTER: \_\_\_\_\_

SPONSORED BY: \_\_\_\_\_

DATE AND TIME OF PRESENTATION: \_\_\_\_\_

DURATION (HOURS/DAYS): \_\_\_\_\_

LEARNING OBJECTIVES: \_\_\_\_\_

PRESENTATION FORMAT: \_\_\_\_\_

SEMINAR OUTLINE (PLEASE ATTACH ANY NOTES/HANDOUTS/POWERPOINT):

SUBMITTED BY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PLEASE FORWARD COMPLETED FORMS & SUPPORTING DOCUMENTS TO:**  
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APPROVED (Y/N)	
APPROVED DATE	

COURSE NO.	
CON-ED CATEGORY	
CREDITS AWARDED	